



Sharefile

File sharing made easy

Sharefile is a secure file sharing service that allows Deloitte colleagues to share large files with clients (and other parties). Its purpose is to transfer data, making the data available for a short period of time to enable users to receive it, not to store data.

Server and storage security

All files are stored on servers maintained by Amazon Web Services EC2 based in Dublin, Ireland EU). All data centres containing ShareFile servers are SSAE-16 compliant and have attained SAS 70 Type II, SSAE 16 and ISO 27001:2005 certifications.

Secure user access

The ShareFile service uses multi factor authentication; username, password and a phone which receives a text/code or phone call.

It is your responsibility as a service user to ensure any guidance on using multi factor authentication is followed.

Account logs

All activity in an account is logged and available to Deloitte Business Security (DBS).

Intellectual property rights

The uploading/sending/posting of files using the ShareFile system does not alter any pre-existing intellectual property rights.

Data access

Data uploading onto Deloitte ShareFile will be deleted after 90 days.

Where users are sent specific documents, access to this data will be an email that contains a link to relevant documents.

We reserve the right to terminate access to the ShareFile service at an earlier date and without notice if we become aware of inappropriate use of the ShareFile service.

Reasonable steps will be taken to maintain the continuity of the ShareFile service but access to the service may be suspended, interrupted, limited, denied or disabled at any time and data uploaded on the ShareFile service may not be recoverable.

Encryption of data in transit

The transfer of data using the ShareFile service is encrypted using industry Standard techniques.

Encryption of data at rest

Files uploaded to ShareFile servers are encrypted when stored. Each file saved has a unique encryption key. The file encryption keys are not stored on the same server as the files themselves.

Secure connection

Primary access is via the Deloitte ShareFile website.

Access controls

ShareFile provides the Deloitte administrator with the capability to manage user permissions.

Deloitte.

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